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City and County of San Francisco
Public Library Commission

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ROSELYNE C. SWIG
Commissioners

KENNETH E. DOWLIN
City Librarian

RICHARD P. WALSH
Commission Secretary

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, April 16, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

DOCUMENTS DEPT.
APR 13 1990
SAN FRANCISCO
PUBLIC LIBRARY

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. $7 million Bond Sale: May, 1990
2. Request to expend funds available in Publication Fund for publishing Video Catalog
3. Proposal for LSCA grant - Preservation: Microfiliming city directories (approximately $7,000)
4. Proposal for LSCA grant: Music cataloging (approximately $25,000)
5. Proposal for LSCA grant: Library Pals after school program (approximately $125,000)
6. Revisions/Review: Library Meeting Room Policy

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*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, May 21, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

DOCUMENTS DEPT.
MAY 21 1990
SAN FRANCISCO
PUBLIC LIBRARY

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Proposal for U.S. Department of Education grant - Project Read, Tutorial Support Services ($20,413): Ana Linder, Project Read Director

2. Proposal for U.S. Department of Education grant - Project Read, Student Support Services ($23,589): Ana Linder, Project Read Director

3. Other concerns

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*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, June 18, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
JUN 15
SAN FRANCISCO
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AGENDA:

1. Report on Library automation plan: Ed McBride, Automation Coordinator
2. Discussion of patron and staff security: Rich Walsh, Secretary to the Library Commission
3. Formation of a Library performance evaluation policy

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*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, July 23, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

DOCUMENTS DEPT.
JUL 23 1990

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Update on Fiscal Year 1990/91 budget; request for expenditure from Fuhrman Fund: Assistant City Librarian Karen Cox.

2. Update on grant application for Library After-School Activities Centers (aka "Library Pals"; Resolution #1522): Children's Services Coordinator Neel Parikh.

3. LSCA Grant Proposal - Partnership for Change: Chief of Branches Hope Hayes.

4. Draft resolution to accept the donation of a new bookmobile: Friends of the Library Executive Director Jane Winslow.

5. Update on Library automation plan: Automation Coordinator Ed McBride.

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NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, August 20, 1990

TIME: 4:00 pm

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
AUG 16 1990
PUBLIC LIBRARY

AGENDA:

1. Update on Fiscal Year 1990/91 budget; request for expenditure from Fuhrman Fund: Assistant City Librarian Karen Cox.

2. Request to rescind Resolution #1532, Partnerships for Change grant, and replace it with a resolution authorizing a higher grant amount: Chief of Branches Hope Hayes.

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*****NOTICE OF MEETING*****

The Finance and Operations Committee of the San Francisco Public Library Commission meets generally on the third Monday of every month. The next meeting will be held as follows:

DATE: Monday, September 17, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
SEP 14 1990
PUBLIC LIBRARY

AGENDA:

1. Presentation of final plans for renovation at Park and Presidio Branch Libraries:
   Russ Abel, Bureau of Architecture.

2. Proposal to increase Library processing fees (e.g., for replacement of lost books or Library cards, or for reserve postcards):
   Nancy Musser, Chief of Technical Services.

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*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, October 22, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
OCT 1 9 1990
PUBLIC LIBRARY

AGENDA:

1. Update on branch library renovations: Russ Abel, Bureau of Architecture
2. Hazardous Mitigation grant application: Karen Cox, Assistant City Librarian
3. BALIS Youth At Risk grant, Substitute Staff Award: Neel Parikh, Acting Chief of Branches
4. Approval of S.F.P.L. "Statement of Responsibility": Neel Parikh, Acting Chief of Branches (Please see attached)
5. Request to amend name of Anna E. Waden Branch Library to Bayview - Anna E. Waden Branch Library: Neel Parikh, Acting Chief of Branches

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STATEMENT OF RESPONSIBILITY

San Francisco Public Library endeavors to provide its patrons with a safe and pleasant library experience. The responsibility for a patron's conduct and personal possessions rests with the patron or parent, guardian or other authorized person. Patrons of all ages will be asked to leave the library if they display inappropriate behavior.

All patrons must leave the library premises at closing time. Escorts, rides, etc., are the sole responsibility of the patron, or parent, guardian or other authorized person. Patrons remaining at the library after closing may be referred to the local police.

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Commission Secretary

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9/90

*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, November 19, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
NOV 1 0 1990
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA:

1. Update on "Statement of Responsibility" for patron conduct and personal possessions while in the Library: Neel Parikh, Acting Chief of Branches.

2. Update on addition to the name of Anna E. Waden Branch Library, to become Bayview - Anna E. Waden Branch Library: Neel Parikh.

3. Discussion of proposed ordinance regarding gifts for the new Main Library: Kenneth Dowlin, City Librarian.

4. Report on possible effect(s) to the Library from Video Display Terminal (VDT) legislation pending before the Board of Supervisors: Stephen McLaughlin, Automation Services Librarian.

5. Discussion of Project Read applications for LSCA grants: Anna Linder, Project Read Director.

6. Discussion of applications for California State (Proposition 85) grant to expand Chinatown Branch Library: Kathy Page, Chief of Facilities Development.

7. Proposal to reduce, by one hour on Wednesdays, public service hours at the Reading Centers: Neel Parikh.

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Commission Secretary

*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, November 29, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Update on "Statement of Responsibility" for patron conduct and personal possessions while in the Library: Neel Parikh, Acting Chief of Branches.

2. Update on addition to the name of Anna E. Waden Branch Library, to become Bayview - Anna E. Waden Branch Library: Neel Parikh.

3. Discussion of proposed ordinance regarding gifts for the new Main Library: Kenneth Dowlin, City Librarian.

4. Report on possible effect(s) to the Library from Video Display Terminal (VDT) legislation pending before the Board of Supervisors: Stephen McLaughlin, Automation Services Librarian.

5. Discussion of Project Read applications for LSCA grants: Anna Linder, Project Read Director.

6. Discussion of applications for California State (Proposition 85) grant to expand Chinatown Branch Library: Kathy Page, Chief of Facilities Development.

7. Proposal to reduce, by one hour on Wednesdays, public service hours at the Reading Centers: Neel Parikh.

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Richard P. Walsh
Commission Secretary

*****NOTICE OF MEETING*****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, December 27, 1990

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Recommendation on a proposed ordinance to streamline the receipt of gifts for the new Main Library: Kenneth Dowlin, City Librarian
2. Report on the Berkeley Library tax: Tim Williams, Assistant to the Commission
3. Discussion of the preparation process for the Fiscal Year 1991-92 budget: Kenneth Dowlin

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City and County of San Francisco
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***** NOTICE OF MEETING *****

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Thursday, January 24, 1991

TIME: 7:00 p.m.

PLACE: Parkside Branch Library
1200 Taraval Street (and 22nd Ave.)

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

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JAN 16 1991
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA:

1) Discussion of the categorization of Library services and activities as either "mandated," "intrinsic" or "discretionary," as required for Fiscal Year 1991/92 budget preparations.

2) Recommendation on cost reductions for the Presidio Branch Library renovation project: Kathy Page, Chief of Facilities Development, and Russ Abel, Bureau of Architecture.

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City and County of San Francisco
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Commission Secretary

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, February 11, 1992

TIME: 4:00 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Fiscal Year 1991-92 budget reductions
2. Fiscal Year 1992-93 budget request.
3. Proposition J Proposals
4. Proposed changes to meeting room policy.

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SAN FRANCISCO
PUBLIC LIBRARY

Meeting Notice and Agenda

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, February 19, 1991

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Discussion of criteria for service levels (for example, the size of collections; the number of staff; the number of open hours)

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SAN FRANCISCO
PUBLIC LIBRARY

Meeting Notice and Agenda

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, February 26, 1991

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Discussion of options for reducing the fiscal year 1991/92 baseline budget by $248,000

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Meeting Notice and Agenda

DOCUMENTS
MAR 15 1991
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PUBLIC LIBRARY

A meeting of the Finance and Operations Committee of the San Francisco Public Library Comission will be held as follows:

DATE: Tuesday, March 19, 1991

TIME: 4:00 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

Agenda:

1. Report on a purchase offer for the part of the Fuhrman Bequest which comprises forty acres of unimproved rural land in Monterey County: Tim Williams, Commission Staff.

2. Update on the fiscal year 1991/92 budget.

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Meeting Notice and Agenda

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, April 9, 1991

TIME: 4 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
APR 5 1991
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AGENDA:

1. Report on the reserve book system, including a new fee proposal: Ed McBride, Automation Coordinator.

2. Selection of branch libraries for next round of renovations: Kathy Page, Chief of Facilities Development.

3. Consideration of a grant application for federal funds to purchase foreign language materials: Anne Kincaid, Coordinator of Adult Services.

4. Update on the fiscal year 1991/92 budget.

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Meeting Notice and Agenda

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MAR 1 0 1991
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A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, April 30, 1991

TIME: 4 p.m.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Introduction of a draft Memorandum of Understanding between the Library and the Library Foundation of San Francisco: Kenneth Dowlin, City Librarian.

2. Introduction of a resolution authorizing the Library to apply for, accept and expend a State of California Proposition 85 grant to expand and renovate Chinatown Branch Library: Kathy Page, Chief of Facilities Development.

3. Report on the feasibilty of applying public donations to staff salaries in order to maintain or expand public service hours: John Maguire, Personnel Program Manager.

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Meeting Notice and Agenda

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MAY 16 1991
SAN FRANCISCO
PUBLIC LIBRARY

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

Date: Tuesday, May 21, 1991

Time: 4 p.m.

Place: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

Agenda:

1. Update on the branch library renovation program: Kathy Page, Chief of Facilities Development.

2. Request for authorization to apply for, accept and expend a grant for federal Library Services and Construction Act funds, available through the State Library, for major urban resource libraries: Anne Kincaid, Coordinator of Adult Services.

3. Request for authorization to change the hours of service at Glen Park, Presidio, Parkside, and Potrero Branch Libraries: Neel Parikh, Acting Chief of Branches.

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Meeting Notice and Agenda

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

Date: Tuesday, May 28, 1991

Time: 4 p.m.

Place: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

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Agenda:

1. Continuation of the discussion regarding the branch library renovation program.

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Meeting Notice and Agenda

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

	Date:	Tuesday, June 25, 1991
(New!)	Time:	4:30 p.m.
	Place:	Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

Agenda:

1. Request to authorize the Real Estate Department of the City and County of San Francisco to represent the San Francisco Public Library in negotiating a sale of forty acres of land, jointly owned by the Library and the Recreation and Park Department as part of the Alfred Fuhrman bequest.

2. Projected expenditures from the Fuhrman Fund in Fiscal Year 1991/92: Karen Cox, Assistant City Librarian.

3. Request for authorization to accept and expend a grant for federal Library Services and Construction Act funds, not to exceed $70,000, for the continuation of the Partnerships for Change program at Mission Branch Library: Neel Parikh, Acting Chief of Branches.

4. Update on the branch library renovation program: Russ Abel, Bureau of Architecture.

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Commission Secretary

35 **Meeting Notice and Agenda**

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

	Date:	Tuesday, July 30, 1991
(New!)	Time:	4:30 p.m.
	Place:	Lurie Room, Main Library
Chair:	Commissioner Carlson	
Members:	Commissioners Romines and Swig	
Alternate:	Commissioner Chin	

DOCUMENTS DEPT.
JUL 18 1991
SAN FRANCISCO
PUBLIC LIBRARY

Agenda:

1. Recommendation on a Resolution authorizing the Real Estate Department of the City and County of San Francisco to represent the San Francisco Public Library in negotiating a sale of forty acres of land, jointly owned by the Library and the Recreation and Park Department as part of the Alfred Fuhrman bequest.

2. Recommendation on Resolutions authorizing the Library to accept and expend grants, in the amount of $25,000 for tutor support and $35,000 for student support, to enhance Project Read: Ana Linder, Director of Project Read.

3. Notification of the Library's application for a grant, in the amount of $10,000, for the development of "Grandparents and Books" programs in two branch libraries: Neel Parikh, Acting Chief of Branches.

4. Recommendation on a Resolution regarding the acceptance of a gift comprising personal computer software and accessories, valued at $17,535, from Lotus Development Corporation: Kenneth Dowlin, City Librarian.

5. Update on the branch library renovation program; Kathy Page, Chief of Facilities Development.

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City and County of San Francisco
Public Library Commission

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KENNETH E. DOWLIN
City Librarian

RICHARD P. WALSH
Commission Secretary

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Meeting Notice and Agenda

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

Date: Tuesday, August 20, 1991

Time: 4:30 p.m.

Place: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
AUG 1 9 1991
SAN FRANCISCO
PUBLIC LIBRARY

Agenda:

1. Acceptance of gift from Malloy & Associates of a wooden reference desk for use by the Main Children's Room valued at $6,000: Hope Hayes, Chief of Main.

2. Expenditure of $2,500 from Publication Fund for printing annual report: Marcia Schneider, Community Relations.

3. Update on branch renovations: Kathy Page Chief of Facilities Development.

4. Recommendation on a resolution to apply for, accept, and expend $20,000 in LSCA funds available through the State Library for the purchase of materials to improve services to the Spanish-speaking population: Neel Parikh, Chief of Branches.

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91

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, October 1, 1991

TIME: 3:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
SEP 3 0 1991
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA:

1. Approval of request for supplemental appropriation of approximately $6 million: Library Improvement Bond Funds

2. Approval of resolution accepting a gift of $555,756 from the Library Foundation of San Francisco for design fees associated with the auditorium, meeting rooms, media center and special rooms of the new main library.

3. Approval of additional Library Improvement Bond funds totaling $50,000 for Park Branch Library renovation ($45,000-replace cornice roof; $5,000-miscellaneous other changes.

4. Other business

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City Librarian

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5/91

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, October 15, 1991

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
OCT 1 1 1991
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA:

1. Public bicycle parking at main library: Hope Hayes, Chief of Main

2. Update of branch renovation projects: Kathy Page, Chief of Facilities Development

3. Review of Department of Public Works overhead charges: Kathy Page, Chief of Facilities Development

4. Other business

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NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Friday, November 22, 1991

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS DEPT.
NOV 1 8 1991
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA:

1. Resolutions to apply for three grants ($35,000 maximum for each grant) to the Department of Education (LSCA Title IV): Ana Linder, Project Read
   - Tutor Support
   - Student Support Grant
   - Outreach grant

2. Resolution to apply for, accept and expend $24,344 from the California State Library for student and tutor enhancement services.

3. Update of branch renovation projects: Kathy Page, Chief of Facilities Development

4. Update on new main library project: Kathy Page, Chief of Facilities Development

5. Report on impact of current staff reductions at Potrero, Parkside and Glen Park Branches: Neel Parikh, Chief of Branches

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6. Report on public service hours at Presidio Branch: Neel Parikh, Chief of Branches

7. Report on Supplemental Appropriation: Kathy Page, Chief of Facilities Development

8. Introduction of FY 1992-93 budget calendar: Kenneth Dowlin, City Librarian

9. Report on public bicycle parking in Main Library: Hope Hayes, Chief of Main

10. Discussion of impact of passage of Proposition J (Children's Amendment): Kenneth Dowlin, City Librarian

11. Automation Update: Ed McBride, Automation Coordinator

12. Other business

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DEC 1 2 1991
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7/91

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, December 17, 1991

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Approval of ordinance authorizing sale of a 50′ x 3,405′ long natural gas pipeline easement over city-owned property in Kern County to the Mojave Pipeline Company and Kern River Gas Transmission Company for $10,625.

2. Proposal for open hours at Presidio Branch.

3. Update on new main library and branch renovations.

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City Librarian

RICHARD P. WALSH
Commission Secretary

DOCUMENTS DEPT.
JAN 27 1992
SAN FRANCISCO
PUBLIC LIBRARY

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, January 21, 1991

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Acceptance of gift of $6,000 to the San Francisco Public Library from the Theodore Johnson Foundation through the Friends of the Library for books and materials to update the collections of Project Read.

2. Acceptance of gift of services valued at approximately $125,000 from the Building Trades Council of San Francisco for services to raze the structure known as 100 Larkin Street and remove material and debris from that structure, without compensation, except for any additional insurance required for this work.

3. Resolution authorizing the City Librarian to apply for, accept and expend funds not to exceed $1,000,000 available through the California State Library from Title II of the Library Services and Construction Act for Public Library Construction.

4. Adoption of changes to current meeting room policy.

5. Recommendation for public bicycle parking at the main library.

6. Proposal for public service hours at Library for the Blind.

7. Management of staffing reductions due to early retirements occurring from 2/1/92 through 3/30/92

8. FY 1992-93 Budget update.

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DRAFT

SAN FRANCISCO PUBLIC LIBRARY

Meeting Room Policy for Outside Organizations

It is the policy of the San Francisco Public Library Commission to allow outside organizations use of Library meeting rooms when those facilities are not needed for activities sponsored in whole or in part by the Library. Such permission is revocable and does not constitute a lease. Permission to use a Library meeting room does not imply Library endorsement of the aims, policies, or activities of any outside group or organization.

Eligibility and Use

1. Permission to use a Library meeting room will be granted to another City department, agency, or commission, and to public, private, and non-profit civic, cultural, and educational groups and organizations.

2. In scheduling the use of its meeting rooms, the Library may grant priority first, to groups and organizations affiliated with the Library, and second, to neighborhood and community-based groups and organizations from the area served by the particular Library facility.

3. All meetings of outside organizations held in Library meeting rooms shall be open to the public (excepting lawful executive sessions of governmental bodies). All meetings shall be publicly noticed in the affected Library facility and in the Main Library at least 72 hours in advance of the meeting.

4. No outside group or organization using a Library meeting room shall charge an admission fee or sell any material or service for private profit or gain. Groups and organizations may, however, conduct such customary activities as collecting dues or coffee money. Groups and organizations formed to support the programs and activities of the Library may use Library facilities for fundraising activities which further that support.

5. The Library reserves the right to monitor any meeting held in its facilities (excepting lawful executive sessions of governmental bodies) to ensure no unlawful activities are occurring on Library premises.

6. Permission to use a Library meeting room shall be obtained at least one week prior to the scheduled meeting date. The Chief of the Main Library and the Chief of Branches may grant exceptions to this requirement when the need for the meeting arose under circumstances that did not allow compliance with the one-week requirement. Applications for use of a meeting room shall be submitted to the head of the branch library or reading center

where the room is located, or in the case of the Main Library, to the Chief of the Main Library. All applications shall be public records and shall be available for inspection, both at the branch library or reading center and at the Main Library. No application for a meeting of less than six (6) persons shall be accepted.

7. The Library may impose reasonable conditions for the use of its meeting rooms to ensure that public or private property is not damaged through use of its facilities, and to ensure that the comfort, convenience, safety, or welfare of the public is not disturbed. Unlawful activity shall not be permitted.

8. The Library reserves the right to revoke or modify permission to use its meeting rooms, or to modify conditions imposed on the use of those rooms, where necessary to adapt to the operational needs of the Library or the needs of Library users afforded a higher priority under Section 2 of this policy. The Library further reserves the right to deny applications for use based on the availability of space, frequency of use, or requests for space by other groups and organizations.

9. Denial of an application may be appealed to the City Librarian, who shall render a decision in writing. If the City Librarian denies the appeal, the applicant may appeal to the Library Commission. All appeals shall set forth in writing the

basis of the appeal and shall include a copy of the application.

10. Meeting rooms shall, in general, be available only during normal business hours of the branch, reading center, or Main Library. Under special circumstances, and by prior arrangement with the Chief of Branches or the Chief of the Main Library, permission may be granted for use of a meeting room when the facility is closed. The Library reserves the right to collect reasonable reimbursement for any additional costs incurred for use of a meeting room during closed hours.

11. Permission may be granted to groups and organizations for multiple meetings over a period not to exceed six (6) months. Groups whose meetings are tied to a school-year calendar, however, may be granted permission for multiple meetings for a period not exceeding nine (9) months. Renewal applications may be submitted; prior use of Library meeting rooms shall not entitle applicants to future use.

12. The City Librarian is authorized to issue rules that are consistent with this policy and further its implementation.

[Grant - Federal Funds]

AUTHORIZING THE CITY LIBRARIAN TO APPLY FOR, ACCEPT AND EXPEND FUNDS NOT TO EXCEED $745,000 AVAILABLE THROUGH THE CALIFORNIA STATE LIBRARY FROM TITLE II OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR PUBLIC LIBRARY CONSTRUCTION.

WHEREAS, The California State Library has federal Library Services and Construction Act funds available to expand and improve public library facilities in areas where these facilities are inadequate, and

WHEREAS, Funding priorities will be for projects serving communities whose minority populations significantly exceed the state average, and

WHEREAS, The Mission Branch Library addition and remodeling project is eligible for this funding and is in need of expansion and efficiency renovations beyond the scope of work covered by The Library Improvement Bond of 1988, and

WHEREAS, This program requires at least 50% in non-federal matching funds which The San Francisco Public Library will provide with funds available the Library Improvement Bond of 1988; now, therefore, be it

RESOLVED, That the City Librarian is authorized to apply for, accept and expend funds not to exceed $745,000 available from the California State Library from Title II of the Library Services and Construction Act for Public Library Construction.

FURTHER RESOLVED, That there are indirect costs of 4.7% contained in the budget of this grant.

RESOLUTION #

ACCEPTING A GIFT TO PROJECT READ OF THE SAN FRANCISCO PUBLIC LIBRARY OF $6,000 FROM THE THEODORE R. JOHNSON FOUNDATION FOR PURCHASE OF MATERIALS FOR THE PROJECT READ COLLECTION.

WHEREAS, The San Francisco Public Library's adult literacy program, is in the process of updating its materials collections for tutors and students; and

WHEREAS, New library materials are needed in order to provide quality literacy services to adult learners; now, therefore be it

RESOLVED, That the Library Commission does hereby accept funds from the Theodore R. Johnson Foundation to the account $6,000 received by Project Read and deposited by the Friends of the San Francisco Public Library on December 18, 1991.

RECEIVED
DEC 2 1991
SECRETARY'S OFFICE

DATE: December 23, 1991

MEMO TO: Neel Parikh, Chief of Branches

FROM: Martin Magid, Library for the Blind and Print Handicapped

SUBJECT: LIBRARY FOR THE BLIND HOURS

Recommendation:

Change the Library for the Blind's hours from Tues.-Sat. to Mon.-Fri. and add three additional open hours.

Current hours		New Hours	
Tues.	10-6	Mon.	1-6
Wed.	1-6	Tues.	10-6
Thurs.	1-6	Wed.	10-6
Fri.	1-6	Thurs.	1-6
Sat.	1-6	Fri.	1-6

Total hours per week: 31 Total hours per week: 28

When the Library for the Blind returns to 3150 Sacramento Street it will be sharing that site with a reading center which will not be open on Saturdays. Although the Reading Center will also be closed on Mondays there will usually be one staff person there to direct Library for the Blind patrons to the lower level. Since a large part of Library for the Blind's collection is stored on the upper floor with Presidio Branch materials there is also a safety/staffing concern. Anytime there are no Presidio Branch staff on duty someone from Library for the Blind will need to escort patrons upstairs both for the patron's safety and to maintain the security of the equipment and materials on the upper floor.

This recommendation is also based on the following information:

- A survey conducted with Saturday Library for the Blind and Print Handicapped users, both walk-in and telephone, on November 16, 23, 30, 1991 showed that:

  84% could and would use the branch on weekdays
  72% favored the change in hours

- The Library for the Blind Advisory Committee favor the change with the understanding that a quarterly "Sneak Previews" program will be held on Saturdays.

- The regional Libraries for the Blind and Print Handicapped in Sacramento and Los Angeles as well as the other subregional library in Fresno are all on a Monday through Friday schedule.

January 7, 1992

To: SAN FRANCISCO PUBLIC LIBRARY COMMISSION

Re: **Relocation of the Main Library Bicycle Rack**

The San Francisco Bicycle Advisory Committee proposes the relocation of the bicycle rack that is currently located on the pedestrian sidewalk south of the main entrance to the Main Library. The proposed relocation requests the bicycle rack's return to its prior location on the upper level south sidewalk. This relocation will bring the rack into a better visibility range for Main Library Security Staff and will allow for improved security. (See attached diagram.)

Recommendation: The Main Library Security Sargeant and the Chief of Main support this proposal with the condition that the Department of Parking and Traffic use Transportation Development Authority Funds earmarked for the purchase and placement of bicycle racks to finance all costs associated with this relocation.

Prepared by
Elizabeth Hope Hayes, Chief of the Main

MEETING ROOM POLICY

A. Basic Policy

It is the policy of the San Francisco Public Library to provide meeting rooms and conference facilities, on a space available basis, to other city departments, agencies and commissions, and to public and private non-profit civic, cultural and educational groups and organizations. In scheduling the use of meeting rooms, priority will be given to programs sponsored or conducted by the library or which deal directly with issues involving library services.

Permission to use library meeting room facilities does not imply library endorsement of the aims, policies, or activities of any group or organization.

B. Eligibility

Approved of requests by outside groups and organizations for meeting room space will be based on compliance with the following:

1. All meetings shall be open to the public except for authorized executive sessions of city commissions and business meetings of private non-profit organizations.

2. No admission fee may be charged. No materials or services may be sold for private profit or gain. Groups may conduct such customary organization activities as collecting dues or coffee money from their members and others attending.

3. Programs which recruit for a course or program for which a charge is to be made will not be approved.

4. Requests for the use of meeting rooms will be denied if the proposed use of the room is unlawful.

The library may impose reasonable conditions prior to or at the time of approval of requests for use of facilities for meetings and conferences in order to insure that public or private property is not damaged and that the comfort, convenience, safety or welfare of the public is not disturbed. Such conditions may be imposed on a permittee after the permit application has been approved if information is received by the library after such approval which would provide reasonable grounds for the conclusion that they are justified.

C. Scheduling

1. Groups may request to schedule a series of meetings for a period not to exceed six months except for groups whose activities are organized around a school year, in which case the period may not exceed nine months.

2. In the main library, public and private non-profit civic, cultural and educational groups and organizations may schedule single meetings during hours that the library is open. Meeting space must be requested three months in advance.

D. Costs

Groups which occupy meeting rooms at times when the library is closed to the public, or at times when library staff are not regularly scheduled on duty in the building, will be required to reimburse the library for additional costs incurred in providing custodial and security services.

E. Rules

1. Food and beverages may not be offered or consumed in branch or main library meeting rooms without the prior approval of the City Librarian or his designee.

2. Any groups consisting predominantly of people under the age of 18 must have adult supervision during the use of the meeting room.

3. Groups must take the responsibility of removing any equipment, materials, utensils and leftovers after use of the facility.

4. Storage facilities may not be used for flammable materials. Food kept in storage areas must be kept in tightly closed plastic or metal containers.

5. Violations by sponsoring groups of these rules will be sufficient cause to cancel approved programs previously scheduled. In addition, groups who have violated these rules may be allowed future use only after posting a bond in order to cover additional costs of monitoring the group's compliance with the regulations. If the group thereafter uses the facilities in compliance with the regulations, the bond requirement shall not be required for future approval.

F. Applications

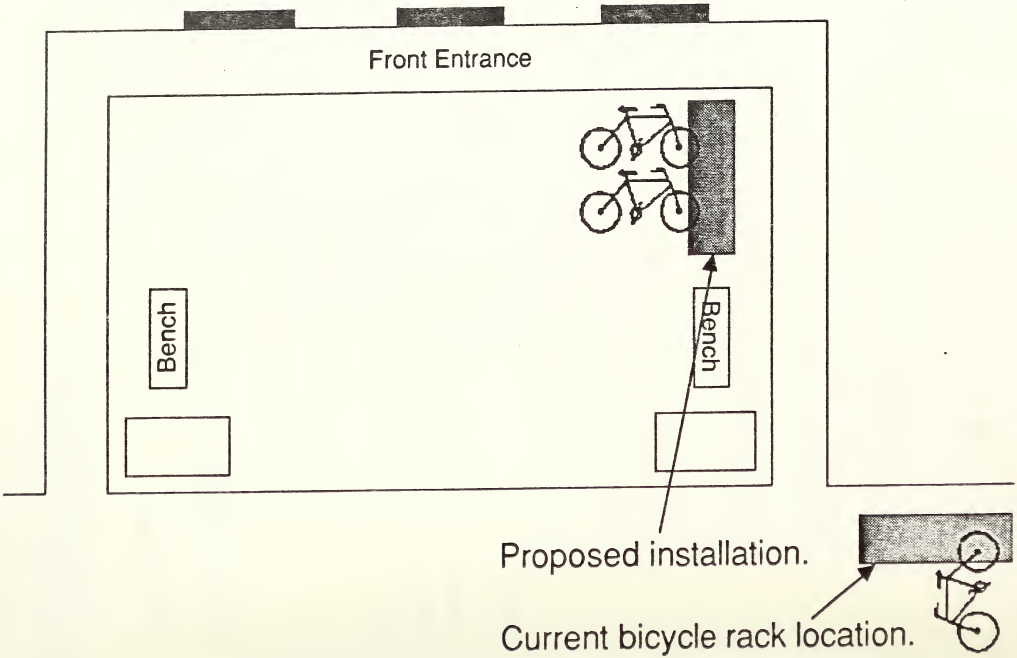
1. Requests for meeting room space should be made on forms provided by the library. Requests for use of main library facilities should be submitted to the Chief of the Main Library; requests for branch meeting facilities should be submitted to the branch librarian.

2. Requests which are denied for reasons other than the unavailability of space may be appealed, in writing, to the City Librarian and if necessary to the Library Commission. Any appeal should be accompanied by a copy of the original request and should set forth the reasons why the negative decision should be modified or reversed.

   Cancellation of scheduled meetings or imposition of bond requirements by the library may be appealed, in writing, to the City Librarian and if necessary to the Library Commission. Any appeal should set forth the reasons why the decision should be modified or reversed.

Approved by the Library Commission
June 7, 1983

Corrected on July 26, 27, 1988


Front Entrance
Bench
Bench
Proposed installation.
Current bicycle rack location.

.35
/92

City and County of San Francisco
Public Library Commission

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Commission Secretary

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, March 17, 1992

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

DOCUMENTS
MAR 13 1992
SAN FRANCISCO
PUBLIC LIBRARY

AGENDA:

1. Update on new main library and branch renovations: Kathy Page, Chief of Facilities Development.

2. Resolution authorizing the City Librarian to apply for equipment available from the Corporate Contributions Committee of Digital Equipment Corporation for a project to create and make available an AIDS/HIV online information database: EdMcBride: Chief of Automation Services

3. Resolution authorizing the City Librarian to apply for federal funds in LSCA, Title V, funds not to exceed $85,000 for the acquisition of foreign language materials: Hope Hayes, Chief of Main

4. Supplemental budget appropriation for replacement of various early retirees under the 3 + 3 program: Kenneth Dowlin, City Librarian

5. Update on new computer system: Ed McBride, Coordinator of Automation Services

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City Librarian

RICHARD P. WALSH
Commission Secretary

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, April 21, 1992

TIME: 4:30 PM

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Public bicycle parking at main library: E. Hope Hayes, Chief of Main

2. Review of Presidio Branch open hours: Neel Parikh, Chief of Branches

3. Proposal to close library system to implement new computer system: Ed McBride, Automation Coordinator

4. Accepting a gift valued at $18,962 from the Library Foundation of San Francisco for the purchase of videotape preservation equipment for the Peter Adair collection, to be donated to the Library's Gay/Lesbian Center: Kathy Page, Chief, Facilities Development

5. Accepting a gift valued at $400,000 from the Library Foundation of San Francisco for the Barbara Grier collection, to be donated to the Library's Gay/Lesbian Center: Kathy Page, Chief, Facilities Development

6. Library bond project's budget: Russ Abel, Bureau of Architecture

7. FY 1992-93 budget: Kenneth Dowlin, City Librarian

8. Accepting a gift from the Friends of the Library of a bookmobile valued at $113,000: Neel Parikh, Chief of Branches

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City Librarian

RICHARD P. WALSH
Commission Secretary

NOTICE OF ADDITIONAL AGENDA ITEMS

Listed below are two additional agenda items which will be considered by the Finance and Operations Committee at the following meeting:

DATE: Tuesday, April 21, 1992

TIME: 4:30 PM

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

ADDITIONAL AGENDA ITEMS:

9. Authorizing the execution of a grant contract with the California State Library for the award of a grant of Library Construction and Renovation Bond Act funds: Kathy Page, Chief, Facilities Development

10. Approval of funding for DPW services associated with Library Improvement Bond projects, during 1992/93 and a portion of 1993/94: Russ Abel, Bureau of Architecture

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Commission Secretary

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Friday, May 8, 1992

TIME: 4:00 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Consideration of effects on service levels for FY 1992-93 based on a $1,000,000 reduction.

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ELLEN RAMSEY SANGER
ROSELYNE C. SWIG
Commissioners

KENNETH E. DOWLIN
City Librarian

RICHARD P. WALSH
Commission Secretary

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NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Friday, May 15, 1992
TIME: 4:00 PM
PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson
Members: Commissioners Romines and Swig
Alternate: Commissioner Chin

AGENDA:

1. FY 1992-93 Budget: Options for alternative service programs

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1st Vice President

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ROSELYNE C. SWIG
Commissioners

KENNETH E. DOWLIN
City Librarian

RICHARD P. WALSH
Commission Secretary

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CORRECTED NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Monday, June 1, 1992

TIME: 4:00 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioners Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Recommendations for budget implementation strategy
2. Consideration of closing library system for computer conversion and training
3. Report on rules for use of library meeting rooms
4. Approval of Prop 85 contract for Chinatown Branch expansion project
5. Approval of resolution authorizing the City Librarian to apply for, accept and expend LSCA grant funds for renovation and expansion of Mission Branch
6. Review of DPW overhead charges

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Commissioners

KENNETH E. DOWLIN
City Librarian

RICHARD P. WALSH
Commission Secretary

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Wednesday, June 24, 1992

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Carlson

Members: Commissioner Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Authorization to petition probate court to expand definition of materials and format which may be purchased with Fuhrman funds: Kenneth Dowlin, City Librarian

2. Approval of Fuhrman Fund expenditure amount for FY 1992-93: Hope Hayes, Chief Of Main

3. Proposition J - New Programs: Tonie Bernardi, Coordinator Childrens Services

4. Authorization to apply for, accept and expend funds not to exceed $65,528, available through the state library from Title I of the Library Services and Construction Act for Major Urban Resource Libraries for FY 1992-93: Nanacy Musser, Chief of Technical Services

5. Request for supplemental budget appropriation for funding alternate library site for Chinatown Branch during renovation/expansion: Neel Parikh, Chief of branches

6. Review of library meeting room rules: Neel Parikh, Chief of Branches

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RESOLUTION #

AUTHORIZING THE SAN FRANCISCO PUBLIC LIBRARY TO APPLY FOR, ACCEPT AND EXPEND FUNDS NOT TO EXCEED $65,528 AVAILABLE THROUGH THE CALIFORNIA STARE LIBRARY FROM TITLE I OF THE LIBRARY SERVICES AND CONSTRUCTION ACT FOR MAJOR URBAN RESOURCE LIBRARIES FOR FISCAL YEAR 1992/93

WHEREAS, The California State Library has Federal Library Service and Construction Act funds available to support Major Urban Resource Libraries; and

WHEREAS, The San Francisco Public Library wishes to submit an application to the State of California and continue to be designated as a Major Urban Resource Library; and

WHEREAS, The San francisco Public Library is eligible for these funds as a city with a population of 100,000 or more; now, therefore, be it

RESOLVED, that the San Francisco Public Library is authorized to apply for, accept and expend federal funding not to exceed $65,528 for designated Major Urban Resource Libraries; and be it

FURTHER RESOLVED, That this approval shall not commit the city and County of San Francisco to continuance beyond the period covered by said grant funds.

City and County of San Francisco
Public Library Commission

FRANK M. JORDAN
Mayor

STEVEN A. COULTER
President

JEAN KALIL
1st Vice President

KENNETH R. ROMINES E.D.D.
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City Librarian

RICHARD P. WALSH
Commission Secretary

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NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, July 21, 1992

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

Chair: Commissioner Dale Carlson

Members: Commissioner Romines and Swig

Alternate: Commissioner Chin

AGENDA:

1. Budget: Kenneth Dowlin, City Librarian
2. Carlson Stacks Eviction: Kenneth Dowlin, City Librarian
3. Meeting Room Regulations City Attorney's opinion: Mark Barmore, Deputy City Attorney
4. Eureka Valley Branch Flag: Mark Barmore, Deputy City Attorney
5. Proposition J - Update: Toni Bernardi, Coordinator Children Services
6. Expenditure of Publication Funds for printing the Annual Report: Marcia Schneider, Community Relations Librarian
7. ESP II: Branch Library Facilities Status Report: Neel Parikh, Chief of Branches & Kathy Page, Chief of Facilities Development
8. Chinatown Roof Garden Project Update: Neel Parikh, Chief of Branches & Kathy Page, Chief of Facilities Development
9. Chinatown Site Rental Update: Neel Parikh, Chief of Branches

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LONNIE K. CHIN
ELLEN RAMSEY SANGER
ROSELYNE C. SWIG
Commissioners

KENNETH E. DOWLIN
City Librarian

RICHARD P. WALSH
Commission Secretary

Agenda

THE FINANCE AND OPERATIONS COMMITTEE OF SAN FRANCISCO
PUBLIC LIBRARY COMMISSION
WILL NOT MEET ON AUGUST 18, 1992

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NOTICE OF MEETING

A meeting of the Finance and Operation committee of the San Francisco Public Library Commission will be held as follows:

DATE: Wednesday, September 16, 1992

TIME: 4:00 P.M.

PLACE: Lurie Room, Main Library

CHAIR: Commissioner Carlson

MEMBERS: Commissioners Herlihy and Swig

AGENDA:

1. Review of policy on displaying flags on Library buildings: Mark Barmore, Deputy City Attorney, and Burk Delventhal, Deputy City Attorney

2. Request for authorization to accept and expend Library Service and Construction Act, Title VI Grants of 34,530.00 for student support services: Anna Linder, Project Read Director

3. Request for authorization to accept and expend a Library Service and construction Act, Title VI Grant of $29,033.00 for Student Outreach Services: Anna Linder, Project Read Director

4. FY 1992-93 Budget update: Kenneth Dowlin, City Librarian

5. Request to close Library system on Saturday, December 26, 1992: Kenneth Dowlin, City Librarian

6. Request to adjust Branch open hours on Wednesday, November 25, 1992, in observance of the Thanksgiving Holiday: Neel Parikh, Chief of Branches

7. Resolution to extend the term of the existing oil and gas lease with Shell Oil for 800 acres in Kern County for and additional 22 years: Kenneth Dowlin, City Librarian

8. Resolution to convey the easement rights for oil pipelines from Union Oil Company of California to Union oil Pipeline Company, a wholly own subsidiary of UNOCAL: Kenneth Dowlin, City Librarian

9. Distribution of Meeting Room Regulations: Kenneth Dowlin, City Librarian

10. Carlson Stacks update: Kenneth Dowlin, City Librarian

11. Update of temporary rental site for Chinatown Branch during remodeling/renovation: Neel Parikh, Chief of Branches

12. Request for approval of supplemental appropriation of the Library Improvement Bond funds for Main construction: Russ Abel, Department of Real Estate

13. Request for authorization to expend $235,000 of Fuhrman Funds for FY 1992-93: Nancy Musser, Chief of Technical Services

14. Resolution for supporting San Francisco Tomorrow's proposal to update the Civic Center Master Plan: Dale Carlson, Commissioner

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NOTICE OF MEETING

A meeting of the Finance and Operation committee of the San Francisco Public Library Commission will be held as follows:

DATE: Wednesday, October 20, 1992

TIME: 4:30 P.M.

PLACE: Lurie Room, Main Library

CHAIR: Commissioner Carlson

MEMBERS: Commissioners Herlihy and Swig

AGENDA:

1. Request to close Library system on Saturday, December 26, 1992: Kenneth Dowlin, City Librarian

2. Request to adjust branch open hours on Wednesday, November 25, 1992, in observance of the Thanksgiving Holiday: Ken Dowlin, City Librarian

3. FY 1992-93 Budget Update: Kenneth Dowlin, City Librarian

4. Discussion of strategy to implement employee furlough program as contained in FY 1992-93 budget: Kenneth Dowlin, City Librarian

5. Request for approval of $160,000 supplemental appropriation to restore Sunday hours in the Main Library and the Jails Project December 1, 1992: Seema Grover, Budget Analyst

6. Use of FEMA funds for vacating the Carlson Stacks: Kenneth Dowlin, City Librarian

7. Report on supplemental budget appropriation for funding alternate library site for Chinatown Branch during renovation/expansion: Neel Parikh, Chief of Branches

8. Request to approve acceptance of a gift from the Library Foundation of San Francisco to fund building enhancements for the new Main Library: Russ Abel & Jim Cheng, Bureau of Architecture

9. Request to approve a supplemental appropriation of bond interest derived from the 1988 Library Improvement Bond for the new Main Library project: Russ Abel & Jim Cheng, Bureau of Architecture

10. Library Commission's Civil Service Orientation on Performance Appraisal of City Librarian: Kenneth Dowlin, City Librarian

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NOTICE OF MEETING CHANGE

The Public Finance and Operations Committee meeting of November 17, 1992, as been postponed until November 24, 1992, at 4:00 P.M. in the Lurie Room, Main Library.

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NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, November 24, 1992

TIME: 4:00 P.M.

PLACE: Lurie Room, Main Library

CHAIR: Commissioner Carlson

MEMBERS: Commissioners Herlihy and Rosenberg

AGENDA:

1. FY 1992-93 Budget Update: Kenneth Dowlin, City Librarian
2. Report On The Proposed Temporary Chinatown Branch Site Subleased From United Savings Bank: Commissioner Herlihy
3. Update On Branch Library Renovation Project: Kathy Page, Chief Of Facilities Development
4. Update Report On Chinatown Rooftop Play Area: Kathy Page, Chief Of Facilities Development
5. Strategy For Implementation Of Furlough Program As Contained In FY 1992-93 Budget: Kenneth Dowlin, City Librarian
6. Discussion To Extend The Term Of The Existing Oil And Gas Lease With Shell Oil For 800 Acres In Kern County For An Additional 22 Years: Dale Carlson, Commissioner
7. Report Cost Estimation For Vacating The Carlson Stacks: Rich Walsh, Manager Of Facilities & Finance

8. Report On The Status Of Funding For An Alternate Library Site For Chinatown Branch During Renovation/Expansion: Kenneth Dowlin, City Library

9. Bulletin Board Posting Guidelines: Julie Moll, Deputy City Attorney

10. Library Commission Appointment To The Civil Service Orientation On Performance Appraisals: Kenneth Dowlin, City Librarian

11. Lead Abatement: Toni Bernardi, Coordinator Of Children's Services

12. Strategic Long Term Budget Plan: Seema Grover, Budget Analyst

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/15/92

NOTICE OF MEETING CHANGE

The Public Finance and Operations Committee meeting of Tuesday, December 15, 1992, has been postponed until Tuesday, January 19, 1993, at 4:30 P.M. in the Lurie Room, Main Library.

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6/93

NOTICE OF MEETING

A meeting of the Finance and Operations Committee of the San Francisco Public Library Commission will be held as follows:

DATE: Tuesday, February 16, 1993

TIME: 4:45 P.M. Note Change of Time

PLACE: Lurie Room, Main Library

CHAIR: Commissioner Carlson

MEMBER: Commissioner Herlihy and Kopp

AGENDA:

1. Status Report on FY 1993/94 Budget: Kenneth Dowlin, City Librarian

2. Status Report on Relocating Bike Rack from Main Library: Hope Hayes, Chief of Main

3. Update Report on Automation Program: Ed McBride, Coordinator of Automation Services

4. Update On Library Hours Survey: Donna Marion, Commission Assistant

5. Review of Meeting Room Policy: Neel Parikh, Chief of Branches

6. Resolution #1625: Acceptance of a Gift in the Amount of $8,000 from Pacific Bell and the Telephone Pioneers for the Prototype Work Station for the San Francisco Public Library for the Blind and Print Handicapped.

7. Resolution #1626: Acceptance of a Gift in the amount of $1,000 from the George S. Ladd Chapter of the Telephone Pioneers for the Purchase of Assistive Devices for the Blind.

8. Resolution #1627: Acceptance of a Gift in the amount of $7,000 from the Bothin Foundation for a Scanner and a Closed Circuit Television.

2/8/93:dm